

Loan Rules								
						Resident Card	Limited Card	Guest Card
Material Type	Period	Renewals	Holds	Age	Return	Max Checkout Limits		
Books, Magazines, Audiobooks, CDs	21 days	2	Yes	No Limits	Any Location	Unlimited	5	Unlimited
DVDs	7 days	2	Yes	No Limits	Any Location	Unlimited	5	Unlimited
Launchpads	7 days	1	No	18+	Original Checkout	2	Unavailable	2
Libby	7-21 days	1	Yes	No Limits	Automated	15	15	15
Hoopla	3-21 days	1	No	No Limits	Automated	15	Unavailable	Unavailable
Kanopy	2-30 days	0	No	No Limits	Automated	45 Tickets	Unavailable	Unavailable
Laptops (in-house use)	3 hours	0	No	13+	Original Checkout	1	Unavailable	1
Library of Things	7 days	1	Yes	13+	Any Location	1	Unavailable	1
Art Kits (in-house use)	4 hours	0	No	13+	Original Checkout	1	1	1
Discovery Pass	1 day	0	No	18+	Automated	1	Unavailable	1
Seed Library	N/A	0	No	No Limits	N/A	Unlimited	Unlimited	Unlimited
Studio 304 Equipment	7 days	0	No	18+	Original Checkout	1	Unavailable	1

Note: Limited Cards are limited to 5 total physical items checked out at one time.

Table B: Billed Item Schedule

Material Type	Billed: Days After Due Date
Books, Magazines, Audiobooks, CDs, DVDs, Launchpads, Library of Things	14 Days
Studio 304 Equipment	9 Days
Laptops, Art Kits	2 Days

Table C: Service Charges

Document Services	
Service	Fee
Faxing*	\$0.25/page
Notary (Limited & Resident Cardholders)	Free
Notary (Non-Resident Cardholders)	\$5.00
Photocopies*	\$0.15/page
Printing (Black & White)*	\$0.15/page
Printing (Color)*	\$0.50/page
Library Card & Replacement Fees	
Item	Fee
Audiobook Disc Replacement	\$10.00/disc
Library Card Replacement	\$2.00 (one free per year)
Guest Card Reciprocal	\$50.00/year
Guest Card Non-Resident	\$90.00/year

Guest Card PLAC	\$70.00/year
Local & Family History	
Service	Fee
Scanned Negative	\$10.00/scan
Research Query (Non-Resident)	\$10.00/query
Studio 304	
Service/Item	Fee
3D Printing	\$0.10/gram
Basswood Sheet	\$1.00/sheet
Equipment Checkout Deposit	\$50.00
Laminating	\$0.50/sheet
Laser Cutter/Engraver	\$1.00/hour (minimum \$1.00)
Printer Paper (Specialty Inkjet)	\$.50/page
Printing (Inkjet)	\$.50/page
Printing (Large Format)	\$1.25/3" Length
Silhouette Cutter	\$1.00/page
Technology Purchases	
Item	Fee
CD-RW	\$2.00
Charging Cable (Lightning)	\$3.50
Charging Cable (USB-C)	\$2.00
DVD-R	\$2.00
Flash Drive	\$5.00

*Resident and Limited Cardholders are provided a daily credit of \$5/day toward copying, printing, and faxing services.