



Library Code of Conduct

To meet the goal of offering the best possible service to Library visitors, and to maintain a safe and welcoming environment, SJCPCL has established the following standards of behavior for visitors in and on Library property.

All persons are required to be fully-clothed, including wearing a shirt and shoes, while in Library property.

Children under the age of seven years must be under the direct supervision of a person the age of thirteen years or older. Caregivers are solely responsible for the safety and behavior of their children. Unattended children are children of any age who are apparently unaccompanied by a parent, guardian, and/or responsible caregiver at the Library. Library staff may call the police or other appropriate agency if a child is unattended when a Library closes or at any time a child appears to be at risk.

The following are not permitted in and on any Library property:

- Theft, damage, destruction, or misusing any Library property or the property of other Library patrons and visitors and Library staff
- Possessing a gun, knife or other weapon except as permitted by law
- Sleeping inside the Library or on Library property
- Smoking and/or vaping within fifty (50) feet of any Library building entrance
- Possession and/or use of alcohol or illegal drugs or substances, and being under the influence of drugs or alcohol, inside the Library and on Library property
- Begging, soliciting, petitioning, or canvassing
- Selling any goods or services
- Gambling
- Engaging in any form of sexual conduct or lewd behavior, including exposure, offensive touching or sexual harassment of other patrons or staff
- Being in an unauthorized area; remaining in the Library or on Library property after closing or after being asked to leave; failure to evacuate in an emergency or during a drill
- Unsanitary personal conditions, including body odor so offensive that it disturbs other persons
- Making unreasonable use of the restrooms, such as laundering clothes and bathing
- Engaging in any activity in violation of federal, state, local, or other applicable law or Library policy
- Bringing an animal into the Library, unless it is assisting a person with a disability

Consumption of food or beverages is allowed per Section 1.3 of the Public Service Policy Manual. However, no food or uncovered beverage items or containers are permitted in the Local and Family History Department and Studio 304 or while using public computers.

Any behavior which disturbs other Library patrons, visitors or staff is not permitted inside the Library and on Library property.

Visitors whose conduct or activities violate this Code of Conduct policy will be asked to modify their behavior. Further failure to comply with this policy will result in the suspension of Library privileges and removal from the building. The length of the suspension of Library privileges and/or eviction from the Library premises shall depend on the nature and seriousness of the offense, any history or prior infractions of this policy or other library policies, and any other relevant circumstances. Suspension of Library privileges may be appealed to the Library Facilities Manager and/or Security Services Manager in writing.