

Agenda Item #1 – Call to Order

The St. Joseph County Public Library Board of Finance met on Monday, January 24, 2022, in the Beutter-Kernan Hall of the Community Learning Center, 305 South Michigan Street, South Bend, Indiana 46601 and virtually via Zoom at 5:09 p.m. (Eastern Standard Time), pursuant to notice duly given, in accordance with the rules of the Board. All Library Board members received legal notice of the meeting. The meeting was called to order by Ms. Christine Pochert-Ringle, Library Board President, and the minutes of the meeting were recorded by Ms. Rachel Yike, Executive Assistant.

Agenda Item #2 – Determination of Quorum

Ms. Pochert-Ringle conducted the meeting, and Members of the Board were present in-person as follows: Ms. Christine Pochert-Ringle, President; Ms. Ann Rosen, Vice President; Dr. Marvin Curtis, Secretary; Ms. Sally Carlin and Mr. Alan Feldbaum, Members. Mr. Terry Rensberger, Member, was present for the meeting virtually.

Mr. John Wibbens, Member, was in attendance virtually for the meeting but did not attend as a voting member.

At 5:09 p.m., Ms. Pochert-Ringle announced there was a quorum of Board members present for the meeting.

Representing the St. Joseph County Public Library were Ms. Debra Futa, Executive Director; Ms. Trish Coleman, Chief Operating Officer for Public Services; Ms. Sarah Hill, Chief Resource Officer; Ms. Jennifer Henecke, Chief Engagement Officer; Ms. Kelley Kitchen, Chief Financial Officer and Treasurer for the Library; Ms. Lisa O'Brien, Director of Development; and Ms. Kara Yeomans, Human Resources Officer.

Mr. James A. Masters, Attorney for the Library, was present in person for the meeting.

Agenda Item #3 – Election of a Library Board of Finance

Mr. Feldbaum nominated Ms. Pochert-Ringle to serve as President of the Library Board of Finance and Dr. Curtis to serve as Secretary.

Ms. Pochert-Ringle asked the Board for any further nominations. When there were none, she asked for a motion to close the nominations. Mr. Feldbaum moved to close the nominations for officers of the Board of Finance. Ms. Carlin seconded the motion. Ms. Pochert-Ringle polled the Board on the motion: Ms. Carlin – Aye; Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; and Ms. Pochert-Ringle – Aye. The motion carried unanimously by all Board members present.

Ms. Pochert-Ringle polled the Board on the election of herself as President and Dr. Curtis as Secretary of the Board of Finance: Ms. Carlin – Aye; Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; and Ms. Pochert-Ringle – Aye.

Agenda Item #4 – Review of Investment Policy and Investment Report

Dr. Curtis moved to approve the investment policy and report as presented. Ms. Carlin seconded the motion. Ms. Pochert-Ringle polled the Board on the motion: Ms. Carlin – Aye; Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; and Ms. Pochert-Ringle – Aye. The motion carried unanimously by all Board members present.

SPREAD of  
Memo from Kelley Kitchen  
Re: Investment Report  
(See next page)

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Memo from Kelley Kitchen  
Re: Investment Report  
(See below)

Agenda Item #5 – Adjournment

With no further business, Ms. Pochert-Ringle asked the Board for a motion to adjourn. Dr. Curtis moved to adjourn the Library Board of Finance meeting. Ms. Rosen seconded. Ms. Pochert-Ringle asked the Board for any further discussion then polled the Board for the vote: Ms. Carlin – Aye; Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; and Ms. Pochert-Ringle – Aye. The motion carried unanimously by all Board members present. The Library Board of Finance meeting adjourned at 5:14 p.m.

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Christine Pochert-Ringle, President

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Ann Rosen, Vice-President

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Marvin Curtis, Secretary

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Alan B. Feldbaum, Member

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Terry R. Rensberger, Member

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Ruth Warren, Member

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John Wibbens, Member

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