

Agenda Item #1 – Call to Order

The St. Joseph County Public Library Board met on Tuesday, June 7, 2022, in Classroom B of the Community Learning Center, 305 South Michigan Street, South Bend, Indiana 46601 and virtually via Zoom at 11:00 a.m. (Eastern Standard Time), pursuant to notice duly given, in accordance with the rules of the Board. All Library Board members received legal notice of the meeting. The meeting was called to order by Ms. Christine Pochert-Ringle, Library Board President, and the minutes of the meeting were recorded by Ms. Rachel Yike, Executive Assistant.

Agenda Item #2 – Determination of Quorum

Ms. Pochert-Ringle conducted the meeting, and Members of the Board were present in person as follows: Ms. Christine Pochert-Ringle, Library Board President; Ms. Ann Rosen, Vice President; Dr. Marvin Curtis, Secretary; Mr. Alan Feldbaum, Mr. Terry Rensberger, Dr. Ruth Warren and Mr. John Wibbens, Members.

At 11:00 a.m., Ms. Pochert-Ringle announced that there was a quorum of Library Board members present for the meeting.

Representing the St. Joseph County Public Library were Ms. Trish Coleman, Interim Director; Ms. Kelley Kitchen, Chief Financial Officer and Treasurer for the Library; Ms. Lisa O'Brien, Director of Development; and Ms. Kara Yeomans, Human Resources Manager.

Mr. James A. Masters, Attorney for the Library, was also present for the meeting.

Agenda Item #3 – Vote on the appointment of the Executive Director for the St. Joseph County Public Library

The Board has chosen to appoint Ms. Stephanie Murphy as the Executive Director of the Library. Ms. Murphy is the current director of the New Carlisle-Olive Township Public Library. She has led initiatives for state e-book consortiums and managed a renovation from funding to implementation. She has implemented services such as a library of things, exploration garden, fine-free borrowing, and a rotating art gallery for regional artists. Ms. Murphy also serves on the Board of Directors of the Indiana Library Federation and has worked on sustainable initiatives.

Ms. Rosen made a motion to appoint Ms. Stephanie Murphy as the Executive Director for the St. Joseph County Public Library, effective July 1, 2022. Mr. Rensberger seconded the motion. Ms. Pochert-Ringle asked the Board for any further discussion. When there was none, she polled the Board on the motion: Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; Dr. Warren – Aye; Mr. Wibbens – Aye; and Ms. Pochert-Ringle – Aye. The motion carried unanimously by all Board members present.

Mr. Masters has written a contract for the Executive Director position, which the Board also needs to approve at this meeting.

Mr. Feldbaum moved to approve the Employment Agreement for the Executive Director as presented. Dr. Curtis seconded. Ms. Pochert-Ringle polled the Board for the vote: Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; Dr. Warren – Aye; Mr. Wibbens – Aye; and Ms. Pochert-Ringle – Aye. The motion carried unanimously by all Board members present.

SPREAD of Employment Agreement
Executive Director
St. Joseph County Public Library
(See next page)

SPREAD of Employment Agreement
Executive Director
St. Joseph County Public Library
(See below)

Agenda Item #4 – Adjournment

With no further business to come before the Board, Ms. Pochert-Ringle asked for a motion to adjourn. Mr. Rensberger moved to adjourn the meeting. Dr. Curtis seconded the motion. Ms. Pochert-Ringle polled the Board for the vote: Dr. Curtis – Aye; Mr. Feldbaum – Aye; Mr. Rensberger – Aye; Ms. Rosen – Aye; Dr. Warren – Aye; Mr. Wibbens – Aye; and Ms. Pochert-Ringle – Aye. The motion carried unanimously by all Board members present. The St. Joseph County Public Library Board meeting adjourned at 11:07 a.m.

Christine Pochert-Ringle, President

Ann Rosen, Vice-President

Marvin Curtis, Secretary

Alan B. Feldbaum, Member

Terry R. Rensberger, Member

Ruth Warren, Member

John Wibbens, Member

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