



St. Joseph County Public Library
Local & Family History Services
304 S Main St, South Bend, IN 46601
574.282.4621 local.history@sjcpl.org

Request for Information

We are happy to help long-distance or homebound patrons with look-ups of items such as obituaries, marriage licenses, and newspaper articles. **For patrons outside our service area, this service is offered for a fee of \$10.00 per query to be paid in advance.** Requests involving multiple families or topics should be submitted as separate requests.

Please note that requests may take several weeks to fulfill. Be specific and provide as much information as possible in your request. Mail or email this form to the address above. Staff will contact you to advise of any fees and facilitate payment by check or credit card.

Please provide the following contact information:

Name: _____

Street: _____

City, State, & Zip: _____

Email & Phone: _____

Response Preference: Digital Copy by email Printed copy by mail
(to receive a copy by mail, please send a self-addressed stamped envelope)

Describe your request (please be specific):

