



304 S. Main Street South Bend, IN 46601 574.282.4646

Full Access Card Service Charges**

Material Type	Period	Overdue	Max Overdue*	Holds	Age	Return	Limit	Renew	Grace
Books	21 days	.25/day	\$10	yes		any location	none	2	yes
Pamphlets	21 days	.25/day	\$10	no		any location	none	2	yes
Magazines	21 days	.25/day	\$10	yes		any location	none	2	yes
DVDs***	7 days	.50/day	\$10	yes		any location	10	0	no
CD-ROMs	7 days	.50/day	\$10	yes		any location	none	0	no
Videogames***	7 days	.50/day	\$10	yes		any location	1	0	no
Compact Discs	21 days	.25/day	\$10	yes		any location	20	2	yes
Audiobooks	21 days	.25/day	\$10	yes		any location	none	2	yes
eBooks & eAudiobooks	7-14 days	n/a	n/a	yes		n/a	6	1	n/a
eMovies & eMusic	4-7 days	n/a	n/a	no		n/a	10	0	n/a
Laptops (ID Required)	3 hours	.50/hour	\$50	no	14+	Ckout pt	2	0	yes
Discovery Pass	1 day	\$1/day	\$10	no	18+	Ckout pt	1	0	no
Playaway Launchpad	7 days	\$1/day	\$10	no	18+	Ckout pt	2	1	no
Homebound (Print)	35 days	n/a	n/a	yes		any location	none	2	n/a
Homebound (DVD)	14 days	n/a	n/a	yes		any location	10	1	n/a
Studio 304 Equipment	7 days	\$5/day	\$10	no	18+	Ckout pt	1 per type	0	no

*Or cost of the item, whichever is less.

**Please see section 3.1.3 for details about materials available to other card types.

***Rental fees apply to Entertainment DVDs and Videogames

No fines or fees are charged on Sundays and other days the Library is closed.

Service Charges Cont.	Fee	
3D Print	\$0.10	per gram
3D Print (Specialty Filament)	\$0.25	per gram
Audiobook Replacement	\$10.00	per disc
CD-RW	\$2.00	each
Circulation Bag, Barcoded, Lost Collection	\$10.00	
Agency Service Charge	\$10.00	
DVD Rental Fee (entertainment)	\$0.50	per business day
DVD-R	\$2.00	each
Fax Service	\$1.00	per page
Flash Drive	\$5.00	
Insert Replacement CD/DVD/Videogame	\$5.00	
Laminating	\$0.50	
Large Format Printing	\$5.00	per linear foot
Library Card Non-Resident Individual	\$80.00	
Local History -		
Request for Info (Non-Resident)	\$10.00	per query
Lost Card Replacement	\$2.00	1 free per 12 months
Lost Materials Processing Fee	\$5.00	cataloged material only
Microfilm Copies	\$0.10	
Pamphlet, Lost	\$3.00	
Parking at Main Library	\$1.00	per hour after 3 hours
Photocopies	\$0.15	per page
Printing	\$0.15	per page
Printing (Color)	\$0.50	per page
Public Library Access Card (PLAC)	\$65.00	per year
RFID Tag Replacement	\$1.00	
Studio 304 Equipment		Credit card needed for deposit
Video Game Rental Fee	\$0.50	per business day
Sales of Withdrawn Materials		
Adult Books (hardcover & trade paper)	\$1.00	
Children's Books	0.75	
Magazines	0.25	
Paperbacks (Mass Market)	0.25	
DVDs	\$2.00	